

Warslow & Elkstones Parish Council

Minutes of the Parish Council Meeting held Wednesday 23rd March 2022

1. Attendance register, Apologies, Public Attendees

1.1. This meeting was held in Warslow Village Hall

Present: Chair Councillor Nik Searston (NS), Councillor Amy Wardman (AW), Councillor Stuart Gould (SG), Councillor Laura Gordon (LG), Councillor Nick Gilman (NG), Councillor Phil Moakes (PM), Cllr Teresa Riley (TR)

Apologies: Cllr Carl Booth (CB)

Clerk: No Clerk present

Public attendees: None present

2. Variation of Order of Business

2.1. No variation of agenda

3. Declaration of Member's Interests and Declarations of Pecuniary Interests

3.1. Cllr Gordon & Cllr Wardman – Village Hall planning application and correspondence

4. Determination of Confidential Items

4.1. None.

5. Minutes of the Previous Meeting

5.1. The minutes of the previous meeting held 26th January 2022 were accepted as an accurate record of proceedings. Proposed, NS and seconded, LG. Unanimously approved by the meeting.

6. Matters Arising from these Minutes

6.1. No Matters arising

7. Public Speaking and Matters Raised by the Residents Prior to the Meeting

7.1. No residents were present, but matters reported to Councillors prior to the meeting were discussed:

8. Managed Works

8.1. Lockdown rules – Item to remain on agenda, with raising Covid numbers we all must remain vigilant

8.2. Lengthsman – S Billing (SB) had been invited to the meeting but wasn't present. LG to contact SB to discuss items such as Leaf collection.

8.3. An overview of the proposed burial ground within the village, updates from PM and LG. Tasks allocated to be completed for the next meeting.

9. Highways

9.1. Previously reported highways defects: - All reports can be checked at [Report a fault online - Staffordshire County Council](#) quoting enquiry number

Subsidence B5053 near Elkstones turning – Enquiry 4255591 -A Highways Officer has

attended the location that you reported and completed a risk assessment. A works order has been raised and you should have now received an email explaining the priority of the works.

Give Way sign at end Stoneyfold Lane – Enquiry 4255592 –A highways inspector has now assessed the site you reported and arranged a non-urgent works instruction.

Poor standard of repairs School Lane – Enquiry 4255593 Waiting for inspector to visit site

Water running across B5053 adjacent to Shayside - Enquiry 4226798 – A highways officer has attended the location and completed a risk assessment. A works order has been raised and prioritised accordingly.

Cattle grid on Leek Road from Warslow Enquiry 4256183 - A highways officer has attended the location and completed a risk assessment. A works order has been raised and prioritised accordingly.

Blocked grids in Elkstones – 4268360 - A highways officer has attended the location and completed a risk assessment. A works order has been raised and prioritised accordingly.

Blocked grids causing water running down the dale towards Ecton – 4268366 - A highways officer has attended the location and completed a risk assessment. A works order has been raised and prioritised accordingly.

Damaged grid outside Village Hall -4268364 - A highways officer has attended the location and completed a risk assessment. A works order has been raised and prioritised accordingly.

Fence rails damaged on outskirts of Elkstones – 4268359 - A highways officer has attended the location and completed a risk assessment. A works order has been raised and prioritised accordingly.

Cattle Grid on Stoneyfold Lane damaged – 4268362 - A highways officer has attended the location and completed a risk assessment. A works order has been raised and prioritised accordingly.

9.8 NS to raise the following defects with SMDC Highways:

Blocked ditches / gully's Cowlow Lane – 4276365

Damage to Cowlow Lane / damage to edges and potholes – 4276363

Pothole Elkstones road - 4276362

10. Policies & Procedures

10.1. None for review at present, all policies to be reviewed at May 2022 meeting and uploaded to website

11. Planning

11.1. Parish Councillors were aware prior to the meeting of applications currently registered on the Peak Park Planning Portal and had the opportunity to review the details online

11.2. NP/SM/0222/0269 Village Hall, Warslow – No objections

11.3. Hobcroft Cottage – Granted

11.4. Greyhound Micro Brewery - Granted

12. Chairperson's Announcements

- 12.1. Welcome Councillor Nick Gilman
- 12.2. Position of Vice Chairman remains unfilled and will be revisited at Annual Meeting
- 12.3. Parish Clerk vacancy – Advert to be placed in the Village and Community Magazine again and to be shared on Staffordshire Parish Council Associations website and Newsletter. Councillors asked for any suggestions of where to advertise or any potential candidates
- 12.4. Warslow and Elkstones Website – PM updating Website, will refresh with images and contents. Minutes and agendas to be posted.
- 12.5. Warslow notice board is updated with minutes, ensure that Elkstones notice board is also updated
- 12.6. Payroll and Accounting – NS has spoken with DM Payroll Services Ltd regarding finalising Stephen Mansfield's salary, final payments to be made. NS also spoke with HMRC for the outstanding tax to be paid
- 12.7. NS created Account spreadsheet and circulated to all Councillors prior to meeting for review
- 12.8. PM to circulate to Councillors a copy of Asset list for Parish Council
- 12.9. Queens Jubilee Celebrations – Village Hall holding afternoon tea, LG to investigate what other associations are doing and report back. TG confirmed street parties in Longnor and Sheen
- 12.10. Parish Council received an extremely kind offer to donate a new Parish Notice Board for Elkstones, LG to follow up and investigate options

13. Updates from the Clerk

- 13.1. Clerk was not present at the meeting.

14. Finance

- 14.1. Bank balance noted from February statement to be £7001.24
- 14.2. The Parish Councillors reviewed the liabilities and cheque payments: -

Date	Cheque No	Payee	Item	Amount
23/03/22	690	HMRC	Tax	£83.20
23/03/22	693	SPCA	Subscription	£132.10
23/03/22	694	PPPF	Subscription	£12.00
23/03/22	695	S Mansfield	Payroll	£608.27
23/03/22	696	SPCA	Training	£40.00
24/03/22	697	Stationery	Stationery	£31.78
24/03/22	698	Warslow Village Hall	Insurance contribution	£755.46

- 14.3. NS to contact NatWest to update signatories for new Councillors and remove one's who have left. Request copies of missing statements.

15. Date & Time of Next Meeting

- 15.1. Parish Council meetings will be held in future on the fourth Wednesday of each alternate month. We have the date for the next meetings as Wednesday 25th May 2022.
- 15.2. Meetings for 2022 to continued basis of the 4th Wednesday of alternate months.
Jul 27th Sept 28th Nov 23rd

16. Confidential Information

- 16.1. Details of these items can be discussed by contacting the Chair of this meeting.

17. Any Other Business

- 17.1. Report from various residents of dogs fouling in the village and not being collected. Note to be added to Parish Magazine
- 17.2. Letter from Warslow Village Hall regarding a contribution to insurance cover – this had been agreed at a previous meeting but hadn't been actioned. NS to address

18. Meeting closed at 20.45pm with the Chairman thanking everyone for their attendance