

These minutes are draft until approved by the Parish Council.

WARSLOW & ELKSTONES Parish Council

Minutes of the On-line Parish Council Meeting held Monday 27th January 2021

Present: Parish Councillors – Vice Chair Councillor Ian Astle, Councillor Stuart Gould, Councillor Laura Gordon, Councillor Amy Wardman,

Members of the Public – 2 Applicants for the vacant seats on the Parish Council.

S. Mansfield (Clerk of Warslow & Elkstones Parish Council).

Agenda item 1	Attendance Register, Apologies, Public Attendees
Minute 27/01/21/01	Parish Councillors were logged in to the Zoom meeting and the Clerk recorded the names of all attendees. Chair Councillor Jane Prince sent apologies and the meeting was taken by Vice Chair Ian Astle who opened the meeting at 7:30pm. Nik Searston and Phil Moakes, both applicants for vacant seats on the Parish Council attended. SMDC Councillor Teresa Riley sent apologies.
Agenda item 2	Variation of Order of Business
Minute 27/01/21/02	<p>The acting Chair proposed that the agenda item 7.2 was dealt with at this stage of the meeting and this was unanimously agreed by the meeting.</p> <p>It was noted that Councillor Doug Titley has resigned since the last meeting and it was agreed that Doug resignation should be accepted and that he should be sent a thank you letter from the whole council for his many years of good work on the Parish Council. There was already a vacancy and Doug's resignation has left a further vacancy. Applicants Nik Searston and Phil Moakes and attended the previous meeting and had discussions with the Parish Councillors about co-option onto the Parish Council.</p> <p>The acting Chair requested that Councillors decide whether applicant Mr Nik Searston should be co-opted. His co-option was proposed by Councillor Ian Astle, seconded by Councillor Laura Gordon and confirmed by a unanimous vote in favour, accordingly Councillor Nik Searston became a member of Warslow and Elkstones Parish Council by co-option.</p> <p>The acting Chair requested that Councillors decide whether applicant Mr Phil Moakes should be co-opted. His co-option was proposed by Councillor Amy Wardman, seconded by Councillor Stuart Gould and confirmed by a unanimous vote in favour, accordingly Councillor Phil Moakes became a member of Warslow and Elkstones Parish Council by co-option.</p>
Agenda item 3	Declarations of Member's Interests & Declarations of pecuniary interests
Minute 27/01/21/03	None.
Agenda item 4	Determination of Confidential Items
Minute 27/01/21/04	None
Agenda item 5	Minutes of the meeting held 21st September and 25th November 2020
Minute 27/01/21/05	The minutes of the previous meeting held on 21 st September and 25 th November 2020 were accepted as an accurate record of proceedings on those dates.

Agenda item 6	Matters arising from these minutes
Minute 27/01/21/06	None
Agenda item 7	Public speaking
Minute 27/01/21/07	7.1) None 7.2) Discussions with applicants – had already been dealt with in item 2 of the agenda.
Agenda item 8	Managed Works
Minute 27/01/21/08	<p>8.1) It was noted that footpaths and bridleways are still open</p> <p>8.2) The give way sign at the end on Stoneyfold lane is still down.</p> <p>8.3) Check Roger Miller has the correct time-sheets.</p> <p>8.4) There are problems with water running on the B5054 as it did in previous years despite some drainage work being done after the two accidents. Clerk to report this.</p> <p>8.5) Issues related to proposed closure of the churchyard were discussed. The Parish Council is making enquiries to find an alternative piece of land that is suitable for allocation as a burial ground. Clerk will make Arnold Baker's LCA book available to Councillors which lists regulations relating to Parish Council run burial grounds. Councillor Laura Gordon and other Parish Councillors will have further discussions with the Undertaker and grave Digger to learn more about the underground drain and how many burial spaces are left and how many could be made available in the event that the drain could be re-routed if the Church would be prepared to grant that faculty and SCC Highways would assist.</p> <p>8.6) The project to put electricity cables underground will need funding from central government. The inspectors from the Best kept Village competition noted the number of overhead cables in their assessment of the Village. It is noted that some electricity poles in the Parish are rotting. The Peak Park have made Warslow a conservation Area and would support the cables being re-laid underground. Clerk to make further enquiries but leave the matter off the agenda for now.</p> <p>8.7) Swainsley Tunnel will probably have speed bumps installed to prevent speeding cars using the track as a raceway. The effect on horse-riders was noted as not significant.</p> <p>8.8) the ditch at the top of Stoneyfold Lane has been dug out by the farmer of the adjacent land</p> <p>8.9) Website costs; The Clerk pointed out that there is much less paper being printed during lockdown because agendas and minutes tend to be circulated by email. This means that the costs associated with that, mainly ink cartridges can be re-allocated to pay for the website hosting and domain renewals. No increase in Clerk's allowances are required to meet website costs.</p> <p>8.10) Water on the road at Shayside has been frozen causing danger on the bend. A report will be made to SCC Highways. - Now reported by Councillor Ian Astle.</p>
Agenda item 9	Highways

Minute 27/01/21/09	<p>9.1) The tyres on roadside and how to get the last ones removed from inside the farmers boundary wall was discussed. ATS may be able to help. Need to make sure road safety and insurance are considered.</p> <p>9.2) Work requested by Parish Council on Stoneyfold Lane Ditch has not been done. Clerk to chase up Staffordshire Highways. Also tarmac on the junction of B5053 B5054.</p> <p>9.3) Stoneyfold Lane ditch channels dug out but ditch still blocked.</p> <p>9.4) Grass verges on roadsides mowed by SCC.</p>																
Agenda item 10	Policies and Procedures																
Minute 27/01/21/10	10.1) A policy on reporting highways defects should be drawn up.																
Agenda item 11	Planning																
Minute 27/01/21/11	<p>11.1) No new planning applications registered since last meeting.</p> <p>11.2) To hear notifications of Planning Decisions – these arrive by email now with the Clerk and are distributed to all Parish Councillors by email.</p>																
Agenda item 12	Chairperson's Announcements																
Minute 27/01/21/12	12.1) Bank's requests for more information are being dealt with by Councillors. Councillor prince has posed the information required by the Bank.																
Agenda item 13	Updates from the Clerk																
Minute 27/01/21/13	<p>13.1) Councillors have checked and confirmed the Clerks payroll information.</p> <p>13.2) The Clerk/RFO worked through the budget (which was kept the same as last year) explaining each figure if necessary and answered any questions from Parish Councillors. Parish Councillors agreed to keep the precept exactly the same as last year at ££7656.00 It is important to avoid putting pressure on Council Tax payers in these difficult Covid times but there will be more funding needed to set out the burial ground project.</p>																
Agenda item 14	Finance																
Minute 27/01/21/14	<p>14.1) The Clerk reported that the bank balances stand; Business Reserve Account £6,104.92 at 30th November 2020 however, when un-cleared cheques have been accounted for the balance will be £4,911.59 Current Account £0.00 at 30th November 2020</p> <p>Monies received since last meeting.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">DATE</th> <th style="text-align: left;">Received from</th> <th style="text-align: left;">Remittance Advice</th> <th style="text-align: left;">Amount</th> </tr> </thead> <tbody> <tr> <td>31/11/2020</td> <td>Interest on BR Account</td> <td></td> <td style="text-align: right;">£0.04</td> </tr> <tr> <td>31/12/2020</td> <td>Interest on BR Account</td> <td></td> <td style="text-align: right;">£0.05</td> </tr> <tr> <td></td> <td></td> <td style="text-align: center;">Total Income</td> <td style="text-align: right;">£0.09</td> </tr> </tbody> </table>	DATE	Received from	Remittance Advice	Amount	31/11/2020	Interest on BR Account		£0.04	31/12/2020	Interest on BR Account		£0.05			Total Income	£0.09
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The Parish Councillors reviewed the liabilities and cheque payments.
All the following payments were agreed, and cheques will be issued by Clerk and passed on to Chair for signature.

Cheque No	Payee	Item	Amount
000665	British legion	Poppies	£150.00
000666	HMRC	PAYE Dec 2020 and Jan 2021	£146.40
000667	S Mansfield	Salary including Holiday pay & Expenses Dec 2020 and Jan 2021	£646.88
000668	R. Miller	Warslow Lengthsman work	£360.00
		Total authorised	£1303.28

Agenda item 15 **Date and time of next meeting**

Minute 27/01/21/15
Parish Council meetings will be held in future on the fourth Wednesday of each alternate month. We have the date for the next meetings as 24th Mar, 26th May, 21st Jul, 22nd Sep, 24th Nov in 2021
The meeting was closed at 21.16 hours,

Agenda item 16 **Confidential information**

Minute 27/01/21/16
Details of this item can be discussed by Contacting the Chair of this meeting.

Agenda item 17 **Any Other Business**

Minute 27/01/21/17
There have been verbal complaints from residents about horse manure on the paved areas in the village. The Clerk asks that the complainants email directly to him so that the individual locations and circumstances can be understood. This matter was raised again but no written complaints have been received by the Clerk.