

These minutes are draft until approved by the Parish Council.

## WARSLOW & ELKSTONES Parish Council

Minutes of the On-line Parish Council Meeting held Monday 25<sup>th</sup> November 2020

Present: Parish Councillors – Chair Cllr Amy Wardman, Cllr Doug Titley, Cllr Stuart Gould, Cllr Laura Gordon, Cllr Ian Astle.

Members of the Public – 2 Applicants for vacant seats on the Parish Council.

S. Mansfield (Clerk of Warslow & Elkstones Parish Council).

Agenda item 1	<b>Attendance Register, Apologies, Public Attendees</b>
Minute 25/11/20/01	All Parish Councillors were logged in to the Zoom meeting and the Clerk recorded the names of all attendees. Chair Cllr Jane Prince sent apologies and the meeting was taken by Vice Chair Ian Astle who opened the meeting at 8:00pm.
Agenda item 2	<b>Variation of Order of Business</b>
Minute 25/11/20/02	None.
Agenda item 3	<b>Declarations of Member's Interests &amp; Declarations of pecuniary interests</b>
Minute 25/11/20/03	None.
Agenda item 4	<b>Determination of Confidential Items</b>
Minute 25/11/20/04	None
Agenda item 5	<b>Minutes of the meeting held 23<sup>rd</sup> September 2020</b>
Minute 25/11/20/05	The minutes of the previous meeting held on 23 <sup>rd</sup> September 2020 were available to the meeting which were reviewed and accepted as an accurate record of proceedings but there were errors on the dates recorded on the minutes. Minutes will be considered again in the next meeting.
Agenda item 6	<b>Matters arising from these minutes</b>
Minute 25/11/20/06	
Agenda item 7	<b>Public speaking</b>
Minute 25/11/20/07	7.1) Applicants for the vacant seat on the Parish Council were invited to speak and answer questions from the Parish Councillors. It was clear that both applicants were eminently suitable to fill the vacancy but the Clerk did not know the correct procedures for holding an election for new Parish Councillors during times of lockdown and restriction on public gatherings
Agenda item 8	<b>Managed Works</b>
Minute 25/11/20/08	8.1) It was noted that footpaths and bridleways are still open 8.2) The give way sign at the end on Stoneyfold lane is knocked down.

	<p>8.3) Warslow Action Group request three benches. A replacement for the existing bench at the Junction of Leek Road and Back Lane. Two new benches facing towards the Manifold Valley on Longnor Road. These are low maintenance benches and no planning permission is required. The Parish Council recommends that they are installed facing the Manifold Valley but this is at WAG discretion. Councillor Lara Gordon proposed, Councillor Stuart Gould seconds and the parish Council unanimously agreed for these benches to be installed in the spring by WAG.</p> <p>8.4) 50 lamppost poppies at £3.00 each have been ordered from the British legion.</p> <p>8.5) The Clerk was requested to respond to Father John Baines acknowledging the letter regarding Churchyard being closed to burials next year. Also, to inform him that the Parish Council intends to look for more land to use for continued burials in the village. It was suggested that the Parish Council should find out about available land from the Church, the Education Trust and the Peak Park.</p> <p>8.6) The project to put electricity cables underground will need funding from central government.</p> <p>8.7) Swainsley tunnel problems to be subject of another meeting with other Parishes and Agencies s involved.</p> <p>8.8) All violations of Covid-19 hygiene and safety regulations should be reported to the Police.</p> <p>8.9) Website costs – leave for discussion in another meeting.</p> <p>8.10) Water on Clews Hill on B5053 near Butterton – work appears to have been successfully completed.</p> <p>8.11) Clerk to send link to all Councillors to apply for training course in planning work.</p>
Agenda item 9	<b>Highways</b>
Minute 25/11/20/09	<p>9.1) The tyres on roadside and how to get the last ones removed was discussed.</p> <p>9.2) Work requested by Parish Council on Stoneyfold Lane Ditch has not been done. Clerk to chase up Staffordshire Highways. Also tarmac on the junction of B5053 B5054.</p> <p>9.3) Stoneyfold Lane ditch channels dug out but ditch still blocked.</p> <p>9.4) Grass verges on roadsides mowed by SCC.</p>
Agenda item 10	<b>Policies and Procedures</b>
Minute 25/11/20/10	10.1) None
Agenda item 11	<b>Planning</b>
Minute	11.1) No new planning applications registered since last meeting.

25/11/20/11	11.2) To hear notifications of Planning Decisions – it was possible for Councillors to see decision notices on screen during the meeting.																																												
Agenda item 12	<b>Chairperson's Announcements</b>																																												
Minute 25/11/20/12	12.1) Bank's requests for more information are being dealt with by Councillors.																																												
Agenda item 13	<b>Updates from the Clerk</b>																																												
Minute 25/11/20/13	<p>13.1) Clerk to send PWLB documents to all Councillors.</p> <p>13.2) Currently, the public bodies responsible for Burial Grounds in rural areas are the Church and the Parish Council. The District Council and the County Council are not responsible for the provision of burial facilities.</p> <p>13.3) There are two applicants for the single vacancy on the Parish Council. It is clear that both applicants meet the criteria for serving as a Parish Councillor. The Clerk proposes that the two applicants attend meetings as "members of the public" until such time as the Clerk has been able to ascertain the correct procedures for holding an election for new Parish Councillors during times of lockdown and restriction on public gatherings.</p>																																												
Agenda item 14	<b>Finance</b>																																												
Minute 25/11/20/14	<p>14.1) The Clerk reported that the bank balances stand;          Business Reserve Account £6,104.92 at 30th October 2020          Current Account £0.00 at 30th October 2020</p> <p><b>Monies received since last meeting.</b></p> <table border="1" data-bbox="161 1171 1238 1431"> <thead> <tr> <th>DATE</th> <th>Received from</th> <th>Remittance Advice</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>25/09/2020</td> <td>SMDC</td> <td>2nd precept instalment</td> <td>£3828.00</td> </tr> <tr> <td>31/09/2020</td> <td>Interest on BR Account</td> <td></td> <td>£0.04</td> </tr> <tr> <td>31/10/2020</td> <td>Interest on BR Account</td> <td></td> <td>£0.05</td> </tr> <tr> <td></td> <td></td> <td><b>Total Income</b></td> <td><b>£3828.09</b></td> </tr> </tbody> </table> <p>The Parish Councillors reviewed the liabilities and cheque payments.          All the following payments were agreed, and cheques will be issued by Clerk and passed on to Chair for signature.</p> <table border="1" data-bbox="256 1659 1351 1912"> <thead> <tr> <th>Cheque No</th> <th>Payee</th> <th>Item</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>000665</td> <td>British Legion</td> <td>Wreath</td> <td>£20.00</td> </tr> <tr> <td>000666</td> <td>HMRC</td> <td>PAYE Oct/Nov 2020</td> <td>£82.40</td> </tr> <tr> <td>000667</td> <td>S Mansfield</td> <td>Salary &amp; Expenses Oct/Nov 2020</td> <td>£390.98</td> </tr> <tr> <td>000668</td> <td>R. Miller</td> <td>Warslow Lengthsman work</td> <td>£700.00</td> </tr> <tr> <td></td> <td></td> <td><b>Total authorised</b></td> <td><b>£1193.38</b></td> </tr> </tbody> </table>	DATE	Received from	Remittance Advice	Amount	25/09/2020	SMDC	2nd precept instalment	£3828.00	31/09/2020	Interest on BR Account		£0.04	31/10/2020	Interest on BR Account		£0.05			<b>Total Income</b>	<b>£3828.09</b>	Cheque No	Payee	Item	Amount	000665	British Legion	Wreath	£20.00	000666	HMRC	PAYE Oct/Nov 2020	£82.40	000667	S Mansfield	Salary & Expenses Oct/Nov 2020	£390.98	000668	R. Miller	Warslow Lengthsman work	£700.00			<b>Total authorised</b>	<b>£1193.38</b>
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Agenda item 15	<b>Date and time of next meeting</b>																																												
Minute 25/11/20/15	Parish Council meetings will be held in future on the fourth Wednesday of each alternate																																												

	<p>month. We have the date for the next meetings as 27<sup>th</sup> Jan, 24<sup>th</sup> Mar, 26<sup>th</sup> May, 21<sup>st</sup> Jul, 22<sup>nd</sup> Sep, 24<sup>th</sup> Nov in 2021</p> <p>The meeting was closed at 21.34 hours, reconvened at 7:30 on 9<sup>th</sup> December and closed again at 20:22 on that date.</p>
Agenda item 16	<b>Confidential information</b>
<b>Minute</b> 25/11/20/16	Details of this item can be discussed by Contacting the Chair of this meeting.
Agenda item 17	<b>Any Other Business</b>
<b>Minute</b> 25/11/20/17	There have been verbal complaints from residents about horse manure on the paved areas in the village. The Clerk asks that the complainants email directly to him so that the individual locations and circumstances can be understood.