

These minutes are draft until approved by the Parish Council.

WARSLOW & ELKSTONES Parish Council

Minutes of the Parish Council Meeting held Monday 22nd July 2019

Present: Parish Councillors – Chair Amy Wardman, Vice Chair Cllr. Jane Prince,
Cllr Charles Barker, Cllr Ian Astle, Cllr Doug Titley.

Members of the Public – 2

S. Mansfield (Clerk of Warslow & Elkstones Parish Council).

Agenda item 1	Attendance Register, Apologies, Public Attendees
Minute 22/07/19/01	All Parish Councillors were present and signed the attendance register with the exception of Councillor Stuart Gould who had sent apologies due to work commitments but would try to attend the meeting later if possible.
Agenda item 2	Variation of Order of Business
Minute 22/07/19/02	None
Agenda item 3	Declarations of Member's Interests & Declarations of pecuniary interests
Minute 22/07/19/03	None
Agenda item 4	Determination of Confidential Items
Minute 22/07/19/04	None
Agenda item 5	Minutes of the meeting held 21st May 2019
Minute 22/07/19/05	The minutes of the previous meeting held on 21st May 2019 were reviewed and accepted as an accurate record of proceedings. Proposed Cllr. Amy Wardman, seconded Cllr. Jane Prince.
Agenda item 6	Matters arising from these minutes
Minute 22/07/19/06	None
Agenda item 7	Public speaking
Minute 22/07/19/07	<p>7.1) Members of the public were asked in turn to speak.</p> <p>7.1.1) One person declared that they were there to observe and did not wish to address the Parish Council.</p> <p>7.1.2) Mr Roger Miller of Elkstones explained that he would like to apply for the pelosition of lengthsman. After questions and discussion it was resolved to appoint Mr Miller as Warslow Lengthsman. Councillor Laura Gordon agreed to meet Mr Miller on Thursday 25th July and explain the areas where lengthsman work was to be undertaken. The rate of pay was agreed as £10 per hour. Mr Miller would bring his insurance certificates to the meeting with Councillor Gordon.</p> <p>7.2) The Vice Chair proposed a vote of thanks to all the volunteers who had contributed to the Best Kept Village Competition work and hoped that they could be given a mention in the Parish magazine.</p> <p>7.3) The Vice Chair read a letter from a resident pointing out the work done by a group of people from the local area in preparing the village for BKV inspectors and wondered if they</p>

	should be recompensed for their time and effort.
Agenda item 8	Managed Works
Minute 22/07/19/08	8.1) Following on from the residents letter note in 7.3 above, there was a discussion of the work done and the hours spent on what was essentially lengthsman scheme work done for the BKV in the absence of a contracted lengthsman. It was resolved that the individual volunteers would be recompensed by the Parish Council for the work they each had done.
Agenda item 9	Highways
Minute 22/07/19/09	9.1) Councillor Laura Gordon had made reports on the 15 th June 2019 to Staffordshire Highways on reference numbers 4161630, 4161631, 4161632. 9.2) The Clerk was asked to contact Staffordshire Highways and gain an understanding of the policy regarding mowing grass verges on rural roads. Particularly how the conflict between environmental concerns (wild-flowers/wildlife habitat) and road safety is best resolved. Councillors discussed the accident on Stoneyfold lane involving a Landrover and trailer and agreed that a better risk assessment prior to traffic being diverted along that lane from Leek road would have identified that verges should have been mowed prior to the diversion being set out. 9.3) Residents have asked that a sign, warning drivers of the junction at Quarter Lane and the B5053, be erected by the SCC Highways. 9.4) The old roadworks signs on Breech road have not been removed, just blown over by the wind. 9.5) The gate at the cattle grid on Breech road needs attention 9.6) High trees at 11 lane ends are problematic. 9.7) There was an extensive discussion of the provision of dog waste bins in the village. A follow up will be provided at the next meeting.
Agenda item 10	Policies and Procedures
Minute 22/07/19/10	10.1) The parish Council had received further communications from residents regarding parking difficulties in Back Lane. The Parish Council agreed with the assesment made by the Peak Park and felt unable to comment further on this issue.
Agenda item 11	Planning
Minute 22/07/19/11	11.1) The Parish Council had no objections to either of the following planning applications; <u>NP/SM/0619/0648 1- 17 St Lawrence View Warslow Removal or variation of condition 2vii on SM0592051 to replace timber windows with UPVC double glazed windows 18 Jun 2019</u> <u>NP/GDO/0619/0627 Steps Farm Longnor Road Warslow GDO Notification - alteration to concrete block lean-to livestock building 14 Jun 2019</u> 11.2) To hear notifications of Planning Decisions – None notified.
Agenda item 12	Chairperson's Announcements
Minute 22/07/19/12	12.1) Clerk to ask Marie Frodsham if defibrillators are being checked.
Agenda item 13	Updates from the Clerk
Minute	13.1) The Clerk was asked to find details of a request by Ian Wharmby to remove electric

22/07/19/13	poles and put the cables underground probably made about 25 years ago. Butterton have had this done and the Clerk was requested to ask Maggie Risby, Butterton's Clerk to the Parish Council how this works.																																																																		
Agenda item 14	Finance																																																																		
Minute 22/07/19/14	<p>14.1) The Clerk reported that the bank balances stand at; Business Reserve Account £3564.09 at 1st July 2019 Current Account £0.00 at 1st July 2019</p> <p>Monies received since last financial year end.</p> <table border="1" data-bbox="164 562 1241 712"> <thead> <tr> <th>DATE</th> <th>Received from</th> <th>Remittance Advice</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>31/05/2019</td> <td>NatWest Bank</td> <td>Interest</td> <td>£0.69</td> </tr> <tr> <td>28/06/2019</td> <td>NatWest Bank</td> <td>Interest</td> <td>£0.55</td> </tr> </tbody> </table> <p style="text-align: right;">Total Income £1.24</p> <p>The Parish Councillors reviewed the liabilities and cheque payments. All the following payments were agreed and cheques issued.</p> <table border="1" data-bbox="260 898 1353 1536"> <thead> <tr> <th>Cheque No</th> <th>Payee</th> <th>Item</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td rowspan="7">000620</td> <td>Laura Gordon</td> <td>10.5 hours worked</td> <td>£105.00</td> </tr> <tr> <td>M.L. Peach</td> <td>10.0 hours worked</td> <td>£100.00</td> </tr> <tr> <td>M. Hall</td> <td>5.5 hours worked</td> <td>£55.00</td> </tr> <tr> <td>R. Gordon</td> <td>14.0 hours worked</td> <td>£140.00</td> </tr> <tr> <td>P. Wakefield</td> <td>6.5 hours worked</td> <td>£65.00</td> </tr> <tr> <td>B.Cooper</td> <td>6.5 hours worked</td> <td>£65.00</td> </tr> <tr> <td>TOTAL</td> <td>Village work - BKV</td> <td>£530.00</td> </tr> <tr> <td>000621</td> <td>HMRC</td> <td>PAYE Liability</td> <td>£96.91</td> </tr> <tr> <td>000622</td> <td>DM Payroll</td> <td>2nd 18/19 Payroll service</td> <td>£31.50</td> </tr> <tr> <td rowspan="5">000623</td> <td rowspan="5">S. Mansfield</td> <td>Salary – 2 months</td> <td>£332.38</td> </tr> <tr> <td>Expenses</td> <td>£58.00</td> </tr> <tr> <td>18/19 underpayment</td> <td>£460.53</td> </tr> <tr> <td>18/19 pension</td> <td>£49.68</td> </tr> <tr> <td>Total</td> <td>£900.59</td> </tr> <tr> <td>00624</td> <td>Zurich Insurance</td> <td>Annual Premium</td> <td>£257.60</td> </tr> <tr> <td></td> <td></td> <td>Total</td> <td>£1816.60</td> </tr> </tbody> </table>	DATE	Received from	Remittance Advice	Amount	31/05/2019	NatWest Bank	Interest	£0.69	28/06/2019	NatWest Bank	Interest	£0.55	Cheque No	Payee	Item	Amount	000620	Laura Gordon	10.5 hours worked	£105.00	M.L. Peach	10.0 hours worked	£100.00	M. Hall	5.5 hours worked	£55.00	R. Gordon	14.0 hours worked	£140.00	P. Wakefield	6.5 hours worked	£65.00	B.Cooper	6.5 hours worked	£65.00	TOTAL	Village work - BKV	£530.00	000621	HMRC	PAYE Liability	£96.91	000622	DM Payroll	2 nd 18/19 Payroll service	£31.50	000623	S. Mansfield	Salary – 2 months	£332.38	Expenses	£58.00	18/19 underpayment	£460.53	18/19 pension	£49.68	Total	£900.59	00624	Zurich Insurance	Annual Premium	£257.60			Total	£1816.60
DATE	Received from	Remittance Advice	Amount																																																																
31/05/2019	NatWest Bank	Interest	£0.69																																																																
28/06/2019	NatWest Bank	Interest	£0.55																																																																
Cheque No	Payee	Item	Amount																																																																
000620	Laura Gordon	10.5 hours worked	£105.00																																																																
	M.L. Peach	10.0 hours worked	£100.00																																																																
	M. Hall	5.5 hours worked	£55.00																																																																
	R. Gordon	14.0 hours worked	£140.00																																																																
	P. Wakefield	6.5 hours worked	£65.00																																																																
	B.Cooper	6.5 hours worked	£65.00																																																																
	TOTAL	Village work - BKV	£530.00																																																																
000621	HMRC	PAYE Liability	£96.91																																																																
000622	DM Payroll	2 nd 18/19 Payroll service	£31.50																																																																
000623	S. Mansfield	Salary – 2 months	£332.38																																																																
		Expenses	£58.00																																																																
		18/19 underpayment	£460.53																																																																
		18/19 pension	£49.68																																																																
		Total	£900.59																																																																
00624	Zurich Insurance	Annual Premium	£257.60																																																																
		Total	£1816.60																																																																
Agenda item 15	Date and time of next meeting																																																																		
Minute 22/07/19/15	<p>The meeting dates for 2019 were agreed as Sept 16th, Nov 18th</p> <p>The meeting was closed at 21.35 hours.</p>																																																																		
Agenda item 16	Confidential information																																																																		
Minute 22/07/19/16	Details of this item can be discussed by Contacting The Chair, Councillor Amy Wardman.																																																																		
Agenda item 17	Any Other Business																																																																		
Minute 22/07/19/17																																																																			