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WARSLOW & ELKSTONES Parish Council

Minutes of the Parish Council Meeting held Monday 18th November 2019

Present: Parish Councillors – Chair Cllr Amy Wardman,

Cllr Charles Barker, Cllr Stuart Gould, Cllr. Doug Titley, Cllr Laura Gordon.

Members of the Public – None

S. Mansfield (Clerk of Warslow & Elkstones Parish Council).

R. Miller (Lengthsman)

D. Gordon (Village Hall Committee)

Agenda item 1	Attendance Register, Apologies, Public Attendees
Minute 18/11/19/01	All Parish Councillors were present and signed the attendance register with the exception of Councillor Jane Prince who sent apologies.
Agenda item 2	Variation of Order of Business
Minute 18/11/19/02	It was proposed that Agenda item 8 be dealt with immediately so that the lengthsman could leave the meeting after business of his concern was complete. This was unanimously agreed.
Agenda item 3	Declarations of Member's Interests & Declarations of pecuniary interests
Minute 18/11/19/03	Cllrs Ian Astle and Stuart Gould declared an interest in Manifold View.
Agenda item 4	Determination of Confidential Items
Minute 18/11/19/04	None
Agenda item 5	Minutes of the meeting held 16th September 2019
Minute 18/11/19/05	The minutes of the previous meeting held on 16 th September 2019 were reviewed and accepted as an accurate record of proceedings. Proposed Cllr. Laura Gordon seconded Cllr Doug Titley.
Agenda item 6	Matters arising from these minutes
Minute 18/11/19/06	None
Agenda item 7	Public speaking
Minute 18/11/19/07	7.1) None
Agenda item 8	Managed Works
Minute 18/11/19/08	8.1) Opposite Grindon Yard there is a blocked drain to be reported to Staffordshire Highways 8.2) Trees growing over notice board. Check with landowner if we can cut them back. 8.3) Continue discussion with SCC and Peak Park regarding tree stump in ditch on B5053.
Agenda item 9	Highways
Minute 18/11/19/09	9.1) Cllr. Ian Astle will report defects noted to be on first bend before Dog Lane on Butterton side of Warslow Brook 9.2) Warslow Dale must have some drains blocked because there is a lot of water on the road which will freeze and create hazard.

Agenda item 10	Policies and Procedures																				
Minute 18/11/19/10	10.1) None to review																				
Agenda item 11	Planning																				
Minute 18/11/19/11	<p>11.1) The Parish Council had the following new planning applications to review NP/SM/1019/1158 Bagshaw Cottage Elkstones Proposed garage/workshop and ancillary accommodation including closure of an existing access to Bagshaw Cottage and providing a new access + bridge over Warslow Brooke tributary. 06 Nov 2019. The Parish Council has no objections to this application. NP/DIS/1019/1126 Bagshaw Cottage Elkstones Longnor Discharge of Condition 5 on NP/SM/0716/0699. 17 Oct 2019 No comment needed.</p> <p>David Gordon present to discuss Warslow Hall matters left the room before this application was discussed. Cllrs Gould and Astle took no part in the discussions. NP/SM/1019/1116 Manifold View Back Lane Warslow Proposed extensions to dwelling 14 Oct 2019 The Parish Council has no objections to this application.</p> <p>11.2) To hear notifications of Planning Decisions – None notified.</p> <p>11.3) The Parish Council has no involvement with the steps currently being taken by Staffordshire Bridleways Group.</p>																				
Agenda item 12	Chairperson's Announcements																				
Minute 18/11/19/12	12.1) Arrangements are being made for the Parish to take part in the 75 th Anniversary of VE Day on the 8 th May 2020.																				
Agenda item 13	Updates from the Clerk																				
Minute 18/11/19/13	13.1) The Clerk asked the Village Hall Committee for an overview of the history of the ownership and responsibilities for the Village Hall. David Gordon representing the Village Hall committee kindly gave an overview summarised as follows; In 1934 Mrs Moseley gave the land that the Hall stands on for the purpose of erecting the Hall. The Hall was funded by public subscription. Since 2001 the Parish Council has budgeted for £400 to contribute to the insurance of the Village Hall.																				
Agenda item 14	Finance																				
Minute 18/11/19/14	<p>14.1) The Clerk reported that the bank balances stand at; Business Reserve Account £6144.13 at 31st October 2019 Current Account £0.00 at 31st October 2019</p> <p>Monies received since last meeting.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">DATE</th> <th style="text-align: left;">Received from</th> <th style="text-align: left;">Remittance Advice</th> <th style="text-align: left;">Amount</th> </tr> </thead> <tbody> <tr> <td>27/09/2019</td> <td>Staffs Moorlands DC</td> <td>Precept -2nd half</td> <td style="text-align: right;">£3190.00</td> </tr> <tr> <td>20/09/2019</td> <td>Staffs Moorlands DC</td> <td>Lengthsman Scheme</td> <td style="text-align: right;">£200.00</td> </tr> <tr> <td>30/09/2019</td> <td>Interest on BR Account</td> <td></td> <td style="text-align: right;">£0.39</td> </tr> <tr> <td>04/10/2019</td> <td>HMRC</td> <td>VAT Refund</td> <td style="text-align: right;">£1445.64</td> </tr> </tbody> </table>	DATE	Received from	Remittance Advice	Amount	27/09/2019	Staffs Moorlands DC	Precept -2 nd half	£3190.00	20/09/2019	Staffs Moorlands DC	Lengthsman Scheme	£200.00	30/09/2019	Interest on BR Account		£0.39	04/10/2019	HMRC	VAT Refund	£1445.64
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31/10/2019	Interest on BR Account		£1.03
		Total Income £	£4837.06

The Parish Councillors reviewed the liabilities and cheque payments. All the following payments were agreed and cheques issued.

Cheque No	Payee	Item	Amount
000631	J.R. Miller	Lengthsman	£123.95
000632	J.R. Miller	Lengthsman	£490.00
000633	HMRC	PAYE Liability	£102.20
000634	S. Mansfield	Salary + expenses for 2 months	£467.15
000635	T Riley	Wreath	£20.00
000636	PCS	Defibrillator Pads	£82.14
		Total	£1285.44

There was a discussion regarding the precept for the next financial year. The Chair Cllr Amy Wardman proposed a precept request of £7656.00. This was seconded by Cllr Ian Astle and unanimously approved.

Agenda item 15 **Date and time of next meeting**

Minute 18/11/19/15 The next meeting date for 2020 was agreed as 20th January 2020 (subsequently changed at request of Clerk to 22nd January 2020).
All other dates for 2020 are 23rd March 2020, 18th May 2020, 20th July 2020, 21st September 2020, 23rd November 2020 18th January 2021
The meeting was closed at 21.54 hours.

Agenda item 16 **Confidential information**

Minute 18/11/19/16 Details of this item can be discussed by Contacting the Chair of this meeting.

Agenda item 17 **Any Other Business**

Minute 18/11/19/17 Christmas Tree for planting outside the Village Hall