

These minutes are draft until approved by the Parish Council.

WARSLOW & ELKSTONES Parish Council

Minutes of the Parish Council Meeting held Monday 18th March 2019

Present: Parish Councillors – Chair Amy Wardman Vice Chair Cllr. Jane Prince , Cllr. Stuart Gould, Cllr Charles Barker, Cllr Doug Titley, Cllr Ian Astle, Cllr Lee Wilson.

Members of the Public – 2

S. Mansfield (Clerk of Warslow & Elkstones Parish Council).

Agenda item 1	Attendance Register, Apologies, Public Attendees
Minute 18/03/19/01	Councillor Teresa Riley had sent apologies. All Parish Councillors were present and signed the attendance register.
Agenda item 2	Variation of Order of Business
Minute 18/03/19/02	None
Agenda item 3	Declarations of Member's Interests & Declarations of pecuniary interests
Minute 18/03/19/03	None
Agenda item 4	Determination of Confidential Items
Minute 18/03/19/04	None
Agenda item 5	Minutes of the meeting held 21st January 2019
Minute 18/03/19/05	The minutes of the previous meetings held on 27 th November 2018 and 21 st January 2018 were reviewed and accepted as an accurate record of proceedings with modifications. Proposed Cllr. Jane Prince, seconded Cllr. Stuart Gould.
Agenda item 6	Matters arising from these minutes
Minute 18/03/19/06	6.1) None
Agenda item 7	Public speaking
Minute 18/03/19/07	7.1) Residents of Seven Chimneys Lane explained to the Parish Council some of the issues and difficulties with access and parking in that vicinity. 7.2) Mr Carl Booth addressed the meeting regarding the planning application at Elkstones and answered questions from Parish Councillors.
Agenda item 8	Managed Works
Minute 18/03/19/08	8.1) Councillor Doug Titley agreed to investigate the installation of signage at the telephone kiosk. 8.2) Councillor Jane Prince will obtain an appropriate sign for the Elkstones defibrillator. 8.3) There is no reason why Councillor Lee Wilson cannot continue to perform lengthsman work provided that each year the work is put out to competitive tender. The lengthsman work done in Warslow during the winter months was discussed and Lee Wilson stated that he would not be presenting an invoice for that period. It was agreed that the Parish Council would provide a more precise description of the work required on a month by month basis

	<p>and that Lee Wilson would provide a more detailed timesheet of work done. The timesheets from Mr Brian Slack were not yet available but would be dealt with in early April when they were completed and presented to the Chair.</p> <p>8.4) The transfer of the lengthsman funding scheme from Staffs Moorlands District Council to a limited company called Alliance Environmental Services was discussed. The Clerk expressed misgivings about the legal position of a Parish Council in providing goods and services to a profit oriented private limited company. It is not specified that the Parish Council can do so in the Standing Orders and it is not covered under the insurance policy. It was agreed that more information is needed about AES and how they intend to manage the monies allocated from the public purse by SMDC for the lengthsman scheme. No decision was taken on how to proceed with this matter until clarification from SMDC is received.</p> <p>8.5) Following on from the public speaking in minute reference 18/03/19/07.1 the Parish Council resolved that the residents should be given permission from the Parish Council under the Local Government Act 1972 to erect signs saying "Please keep lane clear. 24 Hour Access required" on a board of approximate dimensions 12 inches by 18 inches.</p>
Agenda item 9	Highways
Minute 18/03/19/09	<p>9.1) The ditches have been dug out near the cattle grid.</p> <p>9.1.20 The cattle grid fence has not been repaired on Breech Road.</p> <p>9.2) There is water on the road near the old Mermaid Public House.</p> <p>9.3) It was noted that there is a special app for smartphones to enable reporting of dog fouling etc. It is called My Staffs App and can be obtained from https://www.staffordshire.gov.uk/MyStaffs-App/MyStaffs-App.aspx</p>
Agenda item 10	Policies and Procedures
Minute 18/03/19/10	<p>10.1) No policies were reviewed at this meeting</p> <p>10.2) The internal auditor to examine Parish Council records for the period 1st April 2018 to 31st March 2019 was proposed as Elizabeth Fitzgibbons of the Old Fire Station, Ipstones by the Chair Councillor Amy Wardman, seconded by the Vice Chair Councillor Jane Prince and unanimously approved by the meeting.</p>
Agenda item 11	Planning
Minute 18/03/19/11	<p>11.1) No planning comments had been made at the previous meeting.</p> <p>11.2)</p>
Agenda item 12	Chairperson's Announcements
Minute 18/03/19/12	12.1) None
Agenda item 13	Updates from the Clerk
Minute 18/03/19/13	13.1) The proposal to set up a Youth Club in the area was discussed. It was thought that the youth leader Mr Dean Goodwin would be able to apply for grants to help fund this project.
Agenda item 14	Finance
Minute 18/03/19/14	<p>14.1) The Clerk reported that the bank balances stand at;</p> <p style="padding-left: 40px;">Business Reserve Account £3895.28 at 31st December 2018</p> <p style="padding-left: 40px;">Current Account £0.00 at 31st December 2018</p> <p>Monies received since last financial report.</p>

DATE	Received from	Remittance Advice	Amount
30/11/2018	NatWest Bank	Interest	£1.03
05/12/2018	Village Hall	Kitchen	£2830.00
31/12/2018	NatWest Bank	Interest	£0.99

Total Income £2832.02

The Parish Councillors reviewed the liabilities and cheque payments. All the following payments were agreed and cheques issued.

Cheque No	Payee	Item	Amount
000599 replaced by 000605	Harbour healthcare 3ltd	Derek Wooliscroft	£50.00
000606	S. Mansfield	Salary – 2 months	£336.29
000607	S. Mansfield	Expenses – 2 months	£58.00
000608	Sarah Garde	Plants for War memorial	£42.86
000609	S. Mansfield	Anti Dog fouling signs	£32.28
00610	Warslow Village Hall	Annual Insurance	£704.40
000611	Warslow Village Hall	Meeting Rooms	£90.00
000612	SPCA	Annual Subscription	£126.00
		Total	£1439.83

It was agreed that payments would be made to lengthsman Brian Slack when the end of March timesheets were submitted during early April.

Agenda item 15 **Date and time of next meeting**

Minute 18/03/19/15 The meeting dates for 2019 were agreed as Tuesday 21st May, 15th July, Sept 16th, Nov 18th
The meeting was closed at 22.15 hours.

Agenda item 16 **Confidential information**

Minute 18/03/19/16 Can be discussed by Contacting The Chair, Councillor Amy Wardman.

Agenda item 17 **Any Other Business**

Minute 18/03/19/17 17.1) Laura Gordon from the Warslow Village hall committee aske dthat the Parish Council would note the following;
17.1.1) The Village Hall Committee have applied for a road closure order for 24th November 2019 for safety at the Christmas Market.
17.1.2) Staffordshire County Council have a dog warden who can be contacted on 01782 304130.
17.1.3) The insurance premium for the Village Hall for the current year is £704.40p. This is the last year of the Village Hall needing to have independent insurance and next year it can be combined with the main Parish Council Insurance Policy.
17.1.4) Warslow has been entered into the Best Kept Village Competition. 120 flowering bulbs provided under the WW1 commeration grant scheme have now been planted.

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17.1.5) The Clerk is reminded to obtain the anti-dog fouling signs and fixing materials.

17.1.6) The Clerk is requested to obtain new pin boards for the notice board as the existing ones are in a poor condition and are unsightly.

17.1.7) The Village Hall Committee note that they have no budget for the Best Kept Village Competition and that paint is required for the telephone kiosk containing the defibrillator. Clerk to add these points to next agenda where appropriate.