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## WARSLOW & ELKSTONES Parish Council

Minutes of the Parish Council Meeting held Tuesday 22nd May 2018

Present: Parish Councillors - Cllr. Amy Wardman (Chair), Cllr Jane Prince Cllr. Charles Barker, Cllr. Stuart Gould, Cllr Lee Wilson, Cllr Doug Titley.

Members of the Public - None

S. Mansfield (Clerk of Warslow & Elkstones Parish Council).

Agenda item 1	<b>Attendance Register, Apologies, Public Attendees</b>
<b>Minute</b> 22/05/18/01	Councillor Ian Astle had sent apologies. All other Parish Councillors were present and signed the attendance register.
Agenda item 2	<b>Variation of Order of Business</b>
<b>Minute</b> 22/05/18/02	None
Agenda item 3	<b>Declarations of Member's Interests &amp; Declarations of pecuniary interests</b>
<b>Minute</b> 22/05/18/03	Councillor Lee Wilson declared his interest in agenda item 10.2 regarding the appointment of a village lengthsmen. A member of the public declared an interest in the discussions regarding planning for Holly Cottage under agenda item 11.2.
Agenda item 4	<b>Determination of Confidential Items</b>
<b>Minute</b> 22/05/18/04	None
Agenda item 5	<b>Minutes of the meeting held 19<sup>th</sup> March 2018</b>
<b>Minute</b> 22/05/18/05	The minutes of the previous meeting held on 19 <sup>th</sup> March 2018 were reviewed and accepted as an accurate record of proceedings. Proposed Cllr. J. Prince seconded Cllr. L. Wilson.
Agenda item 6	<b>Matters arising from these minutes</b>
<b>Minute</b> 22/05/18/06	None
Agenda item 7	<b>Public speaking</b>
<b>Minute</b> 20/11/18/07	A member of the public, a resident of Warslow Village, addressed the meeting on the subject of access through Emmanuel's lane. Some twenty years ago Warslow and Elkstones Parish Council made an application to Staffordshire Highways for Emmanuel's Lane to be adopted as a public highway. One of the residents in Emmanuel's Lane, who owns part of that lane, requests that the Parish Council now withdraws that application. Parish councillors discussed this request and instructed the Clerk to find the application reference number and do what needs to be done to withdraw this type of application.
Agenda item 8	<b>Managed Works</b>
<b>Minute</b> 22/05/18/08	8.1) The defibrillator is sited in the telephone kiosk. Councillor L. Wilson is obtaining a quotation for appropriate signage to change the telephone kiosk into a defibrillator point. There was a discussion of security and ease of access to the defibrillators. It was proposed by Councillor J. Prince that the defibrillator cabinets should be left unlocked. This was seconded by Councillor L. Wilson and unanimously approved by the meeting.

	<p>8.2) The defibrillator has now been installed in Elkstones.</p> <p>8.3) Only one suitable applicant has been identified for the position of lengthsman on the B5053 through Warslow, Lee Wilson. Mr Wilson had already begun working on roadside verges as part of the best kept village competition project . The parish council's requirements for maintaining the village's appearance were discussed in detail.</p>			
Agenda item 9	<b>Highways</b>			
Minute 22/05/18/09	<p>9.1) Previously reported highways defects which have been attended to are</p> <p>9.1.1) the kerbs outside the village hall have been repaired</p> <p>9.1.2) eleven lane ends tree work has been completed</p> <p>9.2) Matters to be reported to SCC Highways</p> <p>9.2.1) the pathways above and below the Manifold School entrance require attention</p> <p>9.2.2) the potholes at the junction of the B5053 and B5054 need doing again</p> <p>9.2.3) the potholes in Thorncliffe by the Chapel and further down the hill</p> <p>9.2.4) there is a pile of waste in the ditch near the 30mph sign</p> <p>9.3) Matters to be reported to the Peak Park</p> <p>9.3.1) the tree stump on the B5053 is blocking the ditch and causing rain water to flood the road.</p>			
Agenda item 10	<b>Policies and Procedures</b>			
Minute 22/05/18/10	<p>10.1) The Clerk reported that only one acceptable tender for a lengthsman had been received.</p> <p>10.2) (At this point Cllr L. Wilson left the meeting). Rates of pay for lengthsman were discussed. It was decided that the rate of pay should be £10 per hour with immediate effect. It was also agreed that lengthsman should be asked for a copy of their Insurance Certificate and that it should be clarified that lengthsman should provide their own safety equipment and tools. The Parish council will provide all consumables including petrol for mowers and trimmers , trimmer wire. The Parish Council will consider part funding of the cost of lengthsman attending safety courses particularly the chapter 8 course for road side workers. At this point Councillor L. Wilson returned to the meeting.</p>			
Agenda item 11	<b>Planning</b>			
Minute 22/05/18/11	<p>11.1) No planning comments had been made at the previous meeting.</p> <p>11.2) At this point the member of the public left the meeting.</p>			
	<a href="#">NP/SM/0318/0262</a>	<a href="#">Holly Cottage Leek Road Warslow</a>	Erection of chimney stack and replacement fenestration to part of the principal elevation	The windows are tasteful and in keeping. No objections.
	<a href="#">3193872</a> (appeal)	<a href="#">Keg Cottage Leek Road Warslow</a>	Section 73 - Removal of condition 4 - on NP/SM/1116/1116 (appeal)	No objections.
	<a href="#">NP/SM/0318/0228</a>	<a href="#">Furlong Farm Upper Elkstones Longnor</a>	Proposed two storey rear extension to provide ancillary accommodation.	No objections.
Agenda item 12	<b>Chairperson's Announcements</b>			
Minute 22/05/18/12	<p>12.1) The form to apply for a grant to commemorate the end of WW1 has been completed and will be submitted to Staffordshire Moorlands District Council. The sum</p>			

	applied for is £435.																																																
Agenda item 13	<b>Updates from the Clerk</b>																																																
<b>Minute</b> 22/05/18/13	13.1) The Clerk issued a thank you letter on behalf of the Parish Council to Warslow Gala Committee for their generous donation to the defibrillator fund.																																																
Agenda item 14	<b>Finance</b>																																																
<b>Minute</b> 22/05/18/14	<p>14.1) Councillor J. Prince agreed to make a reconciliation between the bank statements and the account transactions for the period April 2017 through to March 2018. The Clerk handed to the meeting all bank statements and accounting documents for that period.</p> <p>1) The Clerk reported that the bank balances stand at;                      Business Reserve Account £5889.31 at 27<sup>th</sup> April 2018                      Current Account £0.00 at 27<sup>th</sup> April 2018</p> <p><b>Monies received since last financial report.</b></p> <table border="1"> <thead> <tr> <th>DATE</th> <th>Received from</th> <th>Remittance Advice</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>23/04/2018</td> <td>Warslow Gala Committee</td> <td>Donation</td> <td>£600.00</td> </tr> <tr> <td>27/04/2018</td> <td>SMDC</td> <td>Half year precept</td> <td>£2917.63</td> </tr> <tr> <td>28/02/2018</td> <td>NatWest Bank</td> <td>Interest</td> <td>£0.12</td> </tr> <tr> <td colspan="3" style="text-align: right;">Total Income</td> <td>£3517.75</td> </tr> </tbody> </table> <p>The Parish Councillors reviewed the liabilities and cheque payments.                      All the following payments were agreed and cheques issued.</p> <table border="1"> <thead> <tr> <th>Cheque No</th> <th>Payee</th> <th>Item</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>000577</td> <td>Mr B Slack</td> <td>Lengthsman</td> <td>£374.40</td> </tr> <tr> <td>000578</td> <td>S Mansfield Clerk</td> <td>Salary 2 months</td> <td>£310.20</td> </tr> <tr> <td>000579</td> <td>HMRC</td> <td>PAYE 2 months</td> <td>£63.00</td> </tr> <tr> <td>000580</td> <td>Peaklander electrical</td> <td>Defibrillator installation</td> <td>£450.00</td> </tr> <tr> <td>000581</td> <td>Zurich Insurance</td> <td>Annual premium</td> <td>£257.60</td> </tr> <tr> <td colspan="3" style="text-align: right;">Total Expenditure</td> <td>£</td> </tr> </tbody> </table>	DATE	Received from	Remittance Advice	Amount	23/04/2018	Warslow Gala Committee	Donation	£600.00	27/04/2018	SMDC	Half year precept	£2917.63	28/02/2018	NatWest Bank	Interest	£0.12	Total Income			£3517.75	Cheque No	Payee	Item	Amount	000577	Mr B Slack	Lengthsman	£374.40	000578	S Mansfield Clerk	Salary 2 months	£310.20	000579	HMRC	PAYE 2 months	£63.00	000580	Peaklander electrical	Defibrillator installation	£450.00	000581	Zurich Insurance	Annual premium	£257.60	Total Expenditure			£
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Agenda item 15	<b>Date and time of next meeting</b>																																																
<b>Minute</b> 22/05/18/15	<p>Next meeting date and time was agreed as                      Monday 23rd July, 2018 at 7.30pm Warslow Village Hall</p> <p>Meetings for the rest of the year were agreed as                      July 23rd, Sept 17th, Nov 19th.</p> <p>The meeting was closed at 21:40 hours.</p>																																																
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<b>Minute</b> 22/05/18/16	Can be discussed by Contacting The Chair, Councillor Amy Wardman.																																																