

These minutes are draft until approved by the Parish Council.

WARSLOW & ELKSTONES Parish Council

Minutes of the Parish Council Meeting held Monday 22nd January 2018

Present: Parish Councillors - Cllr. Amy Wardman (Chair), Cllr Jane Prince Cllr. Charles Barker, Cllr. Stuart Gould, Cllr Ian Astle, Cllr Lee Wilson, Cllr Doug Titley.

Members of the Public - None

S. Mansfield (Clerk of Warslow & Elkstones Parish Council).

Agenda item 1	Attendance Register, Apologies, Public Attendees
Minute 22/01/18/01	All Parish Councillors were present and signed the attendance register. The chair declared the meeting open and wished the assembled company a happy new year.
Agenda item 2	Variation of Order of Business
Minute 22/01/18/02	None
Agenda item 3	Declarations of Member's Interests & Declarations of pecuniary interests
Minute 22/01/18/03	None
Agenda item 4	Determination of Confidential Items
Minute 22/01/18/04	None
Agenda item 5	Minutes of the meeting held 20th November 2017
Minute 22/01/18/05	The minutes of the previous meeting held on 20 th November 2017 were reviewed and accepted as an accurate record of proceedings. Proposed Cllr. J. Prince seconded Cllr D. Titley.
Agenda item 6	Matters arising from these minutes
Minute 22/01/18/06	The siting of the caravan at Elkstones was raised and the Clerk was instructed to ask if there was proper planning permission for this.
Agenda item 7	Public speaking
Minute 20/11/20/11	None
Agenda item 8	Managed Works
Minute 22/01/18/08	8.1) The Clerk will be informed by the Chair and vice Chair of the correct siting of the defibrillators to be installed in Warslow and Elkstones.
Agenda item 9	Highways
Minute 22/01/18/09	9.1) The trees are still not trimmed at Elkstones turning near Shayside 9.2) The cattle grid on Leek road is still flooding 9.3) The cattle grid on Breech road is not repaired 9.4) The drain inspection cover at the junction of the B5053 and Leek road is still lifting in heavy rain 9.5) The lights in the Manifold tunnel are not working 9.6) There is a dangerous situation on the B5053 on the shayside bend where water runs across the road and freezes 9.7) There is also water running across the road just up from the bridge on Butterton

	<p>bank</p> <p>9.8) Parish Councillors request that if road works to rectify problems cannot be completed immediately can signs be erected to warn drivers of dangerous situations</p> <p>9.9) Parish Councillors request the gritting schedule for Warslow village from SCC highways department</p> <p>9.10) There has been a complaint about the skip blocking the Emmanuel s lane footpath</p> <p>9.11) There are two kerbs loose outside Warslow village hall in line with the front of the main door</p> <p>9.12) There have been a number of near misses on the Leek road adjacent to the Chapel and opposite the Greyhound public house because the changes made to the road have created a blind bend.</p>																				
Agenda item 10	Policies and Procedures																				
Minute 22/01/18/10	10.1) The Parish Council discussed employment contract policies for lengthsman. The Clerk was requested to create an advertisement for a lengthsman, to provide ppe insurance and equipment.																				
Agenda item 11	Planning																				
Minute 22/01/18/11	11.1) No planning applications were received																				
Agenda item 12	Chairperson's Announcements																				
Minute 22/01/18/12	12.1) The Chair informed the meeting of the insurance issues for the village hall. The meeting unanimously resolved that the Parish Council will cover the full cost of the insurance liabilities for the village hall.																				
Agenda item 13	Updates from the Clerk																				
Minute 22/01/18/13	13.1) The Clerk informed the meeting of the receipt of the grant from the Bingham Trust for the defibrillator and that a 10% discount was available for the purchase of two defibrillators. The Parish Council resolved that two defibrillators should be purchased, one to be installed at the telephone kiosk in Warslow and one to be in Elkstones, the exact siting to be resolved later.																				
Agenda item 14	Finance																				
Minute 22/01/18/14	<p>1) The Clerk reported that the bank balances stand at;</p> <p style="padding-left: 40px;">Business Reserve Account £5849.26 at 29th December 2017</p> <p style="padding-left: 40px;">Current Account £0.00 at 29th December 2017</p> <p>Monies received since last financial report.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">DATE</th> <th style="text-align: left;">Received from</th> <th style="text-align: left;">Remittance Advice</th> <th style="text-align: left;">Amount</th> </tr> </thead> <tbody> <tr> <td>30/11/2017</td> <td>NatWest Bank</td> <td>Interest</td> <td style="text-align: right;">£0.21</td> </tr> <tr> <td>18/12/2017</td> <td>Sale of mangle</td> <td></td> <td style="text-align: right;">£20.00</td> </tr> <tr> <td>29/12/2017</td> <td>NatWest Bank</td> <td>Interest</td> <td style="text-align: right;">£0.23</td> </tr> <tr> <td colspan="3" style="text-align: right;">Total Income</td> <td style="text-align: right;">£20.44</td> </tr> </tbody> </table> <p>The Parish Councillors reviewed the liabilities and cheque payments. All the following payments were agreed and cheques issued.</p>	DATE	Received from	Remittance Advice	Amount	30/11/2017	NatWest Bank	Interest	£0.21	18/12/2017	Sale of mangle		£20.00	29/12/2017	NatWest Bank	Interest	£0.23	Total Income			£20.44
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Cheque No	Payee	Item	Amount
000565	S Mansfield Clerk	Salary 2 months	£252.20
000566	HMRC	PAYE 2 months	£63.00
000567	S Mansfield Clerk	Expenses 2 months	£58.00
000568	DM payroll services Ltd	2 nd half year fees	£31.50
Total Expenditure			£404.70

Agenda item 15	Date and time of next meeting
Minute 22/01/18/15	<p>Next meeting date and time was agreed as Monday 19th March, 2018 at 7.30pm Warslow Village Hall.</p> <p>Meetings for the rest of the year were agreed as May 21st, July 23rd, Sept 17th, Nov 19th.</p> <p>The meeting was closed at 21:30 hours.</p>
Agenda item 16	Confidential information
Minute 22/01/18/16	Can be discussed by Contacting The Chair, Councillor Amy Wardman.

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