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WARSLOW & ELKSTONES Parish Council

Minutes of the Parish Council Meeting held Monday 20th November 2017

Present: Parish Councillors - Cllr. Amy Wardman (Chair), Cllr Jane Prince Cllr. Charles Barker, Cllr. Stuart Gould, Cllr Ian Astle, Cllr Lee Wilson, Cllr Doug Titley.

Members of the Public - None

S. Mansfield (Clerk of Warslow & Elkstones Parish Council).

Agenda item 1	Attendance Register, Apologies, Public Attendees
Minute 20/11/17/01	All Parish Councillors were present and signed the attendance register.
Agenda item 2	Variation of Order of Business
Minute 20/11/17/02	None
Agenda item 3	Declarations of Member's Interests & Declarations of pecuniary interests
Minute 20/11/17/03	None
Agenda item 4	Determination of Confidential Items
Minute 20/11/17/04	None
Agenda item 5	Minutes of the meeting held 18th September 2017
Minute 20/11/17/05	The minutes of the previous meeting held on 18th September 2017 were reviewed and accepted as an accurate record of proceedings. Proposed Stuart Gould seconded Charles Barker
Agenda item 6	Matters arising from these minutes
Minute 20/11/17/06	There was a discussion of which requests to rectify faults to Staffordshire Highways had been successfully corrected.
Agenda item 7	Public speaking
Minute 20/11/20/11	None
Agenda item 8	Managed Works
Minute 20/11/17/08	8.1) The meeting discussed the use of the telephone kiosk and it was resolved that the best use was to house the defibrillator. 8.2) It was noted that there is a need for a defibrillator in Elkstone's village. 8.3) There may be donations available from Warslow Action Group and Warslow Gala Committee.
Agenda item 9	Highways
Minute 20/11/17/09	Following on from the matters arising from last meeting minutes it was noted that all the following road problems had not been remedied. 9.1) From the top of Warslow village to the junction at the Mermaid the white lines, lost when road was resurfaced have not been restored. 9.2) Trees not trimmed at Elkstones turning off the B5053.

	<p>9.3) The cattle grid in Breech Road has rotting wood and is broken. It is the first cattle grid from the Elkstones end of the lane.</p> <p>9.4) The recent repair at the Junction of b5054/B5053 is already breaking up.</p> <p>9.5) The Cattle Grid is flooding on the Warslow to Mermaid Road.</p> <p>9.6) At the Junction of the B5053 and the Leek Road there is an inspection cover which lifts during heavy rains. This problem appears to be caused by a blocked drain in the field opposite B5054 Junction.</p> <p>New defects were reported as follows:</p> <p>9.7) Not all the lights in the tunnel on the Manifold track are working correctly.</p>
Agenda item 10	Policies and Procedures
Minute 20/11/17/10	10.1) The Parish council discussed employment contract policies for lengthsmen.
Agenda item 11	Planning
Minute 20/11/17/11	<p>11.1) No responses prior to the meeting had been made.</p> <p>11.2.1) NP/SM/1017/1043 Pump Farm School Lane Warslow Demolition of existing agricultural building and replacement with a modern storage building, and the change of use of the existing traditional building, to provide storage and office facilities for the Estate Ranger Service of the National Park Warslow; the Parish Council has no objections to this application.</p> <p>11.2.) Barn at Elkstones NP/SM/1117/1144 Barn Elkstones Proposed change of use from a stone barn to a holiday let; the Parish Council has no objections to this application.</p> <p>11.3) Decisions received were read out to the meeting. Roylegde Farm granted.</p>
Agenda item 12	Chairperson's Announcements
Minute 20/11/17/12	12.1 The Chair requested that steps are now taken to advertise the vacancy for a lengthsmen.
Agenda item 13	Updates from the Clerk
Minute 20/11/17/13	<p>13.1) The invitation from Karen Bradley MP to visit the Houses of Parliament was discussed and passed on to all Councillors.</p> <p>13.2) It was noted that the Clerk had received the audit report from Grant Thornton . There were no problems reported and therefore no fees were chargeable to the Parish Council.</p> <p>13.3) It was decided to that the Parish Council should wait to hear from the Bingham Trust before purchasing a defibrillator. The Chair will discuss with the residents of Elkstones possible sites for a defibrillator in the village.</p> <p>13.4) It was noted that the tax code changes for the Clerk had been communicated to the payroll management company.</p>
Agenda item 14	Finance
Minute 20/11/17/14	1) The Clerk reported that the bank balances stand at; Business Reserve Account £ at 31 st October 2017 Current Account £0.00 at 31 st October 2017

Monies received since last financial report.

DATE	Received from	Remittance Advice	Amount
29/09/2017	NatWest Bank	Interest	£0.04
29/09/2017	SMDC	Precept 2 nd instalment	£2462.34
16/10/2017	Public Support	Auction sale	£417.00
31/10/2017	NatWest Bank	Interest	£0.06

Total Income £2879.44

The Parish Councillors reviewed the liabilities and cheque payments.
All the following payments were agreed and cheques issued.

Cheque No	Payee	Item	Amount
000559	Ian Astle	Donation to air ambulance and first responders	£50.00
000560	S Mansfield Clerk	Salary 2 months	£252.20
000561	HMRC	PAYE 2 months	£63.00
000562	S Mansfield Clerk	Expenses 2 months	£58.00
000563	Royal British Legion	Wreath	£17.50
000564	Brian Slack	Expenses	£28.30

Total Expenditure £468.80

Agenda item 15

Date and time of next meeting

Minute
20/11/17/15

Next meeting date and time was agreed as
Monday 22nd January, 2018 at 7.30pm Warslow Village Hall.
Meetings for the rest of the year were agreed as
March 19th, May 21st, July 23rd, Sept 17th, Nov 19th.
The meeting was closed at 22:00 hours.

Agenda item 16

Confidential information

Minute
20/11/17/16

Can be discussed by Contacting The Chair, Councillor Amy Wardman.