

These minutes are draft until approved by the Parish Council.

WARSLOW & ELKSTONES Parish Council

Minutes of the Parish Council Meeting held Monday 19th March 2018

Present: Parish Councillors - Cllr. Amy Wardman (Chair), Cllr Jane Prince Cllr. Charles Barker, Cllr. Stuart Gould, Cllr Ian Astle, Cllr Lee Wilson, Cllr Doug Titley.

Members of the Public - None

S. Mansfield (Clerk of Warslow & Elkstones Parish Council).

Agenda item 1	Attendance Register, Apologies, Public Attendees
Minute 19/03/18/01	All Parish Councillors were present and signed the attendance register.
Agenda item 2	Variation of Order of Business
Minute 19/03/18/02	None
Agenda item 3	Declarations of Member's Interests & Declarations of pecuniary interests
Minute 19/03/18/03	None
Agenda item 4	Determination of Confidential Items
Minute 19/03/18/04	None
Agenda item 5	Minutes of the meeting held 22nd January 2018
Minute 19/03/18/05	The minutes of the previous meeting held on 22 nd January 2018 were reviewed and accepted as an accurate record of proceedings. Proposed Cllr. J. Prince seconded Cllr. S. Gould.
Agenda item 6	Matters arising from these minutes
Minute 19/03/18/06	None
Agenda item 7	Public speaking
Minute 20/11/20/11	A member of the public, a resident of Warslow Village, addressed the meeting on the subject of access through Emmanuels lane. It has been mistakenly thought by many residents that there is a public right of way through the lane. However, this is limited to residents of certain properties gaining access to fetch water from the well at the end of the lane only. This lane has not been adopted as a footpath by SMDC. Therefore the skip sited adjacent to Holly Cottage is not an issue because it is not blocking access by pedestrians to the well. The Clerk was requested to notify the SMDC that no residents in Emmanuels Lane have a problem with the skip.
Agenda item 8	Managed Works
Minute 19/03/18/08	8.1) The defibrillator is sited in the telephone kiosk. 8.2) The site of the defibrillator in Elkstones has been agreed. 8.3) The Clerk has agreed with the officer at SMDC the invoicing for the lengthsman scheme.

Agenda item 9	Highways																																								
Minute 19/03/18/09	9.1) The Clerk was instructed to report potholes at the Junction of the B5053/B5054.																																								
Agenda item 10	Policies and Procedures																																								
Minute 19/03/18/10	10.1) The Clerk was requested to advertise the tender for a lengthsman.																																								
Agenda item 11	Planning																																								
Minute 19/03/18/11	11.1) No planning applications were received																																								
Agenda item 12	Chairperson's Announcements																																								
Minute 19/03/18/12	12.1) The Warslow Village hall Insurance policy was 12.2) The new Vicar for the area including Warslow Church will be at Longnor Church at 5pm on the 24 th March 2018. 12.3) The Village Christmas Fair will be held on 8 th December 2018 at 6pm until 10pm at the Village Hall.																																								
Agenda item 13	Updates from the Clerk																																								
Minute 19/03/18/13	13.1) There had been a question from a member of the public as to why the precept amounts were different for different Parishes. This is because different Parishes choose to spend different amounts. 13.2) 13.3) The Clerk had received requests from a subcontractor for a copy of the tender for the lengthsman scheme.																																								
Agenda item 14	Finance																																								
Minute 19/03/18/14	1) The Clerk reported that the bank balances stand at; Business Reserve Account £3550.91 at 1st March 2018 Current Account £0.00 at 1st March 2018 Monies received since last financial report. <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">DATE</th> <th style="width: 30%;">Received from</th> <th style="width: 30%;">Remittance Advice</th> <th style="width: 25%;">Amount</th> </tr> </thead> <tbody> <tr> <td>8/01/2018</td> <td>Grant from Charitable Trust</td> <td>For Defibrillator</td> <td style="text-align: right;">£832.00</td> </tr> <tr> <td>31/01/2018</td> <td>NatWest Bank</td> <td>Interest</td> <td style="text-align: right;">£0.29</td> </tr> <tr> <td>28/02/2018</td> <td>NatWest Bank</td> <td>Interest</td> <td style="text-align: right;">£0.20</td> </tr> <tr> <td colspan="3" style="text-align: right;">Total Income</td> <td style="text-align: right;">£832.49</td> </tr> </tbody> </table> <p>The Parish Councillors reviewed the liabilities and cheque payments. All the following payments were agreed and cheques issued.</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="width: 15%;">Cheque No</th> <th style="width: 30%;">Payee</th> <th style="width: 30%;">Item</th> <th style="width: 25%;">Amount</th> </tr> </thead> <tbody> <tr> <td>000569</td> <td>Primary Care Supplies</td> <td>2 off Defibrillators in outdoor housings</td> <td style="text-align: right;">£2697.84</td> </tr> <tr> <td>000570</td> <td>Warslow Village Hall</td> <td>Insurance & etc.</td> <td style="text-align: right;">£679.39</td> </tr> <tr> <td>000571</td> <td>S Mansfield Clerk</td> <td>Salary 2 months</td> <td style="text-align: right;">£252.20</td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	DATE	Received from	Remittance Advice	Amount	8/01/2018	Grant from Charitable Trust	For Defibrillator	£832.00	31/01/2018	NatWest Bank	Interest	£0.29	28/02/2018	NatWest Bank	Interest	£0.20	Total Income			£832.49	Cheque No	Payee	Item	Amount	000569	Primary Care Supplies	2 off Defibrillators in outdoor housings	£2697.84	000570	Warslow Village Hall	Insurance & etc.	£679.39	000571	S Mansfield Clerk	Salary 2 months	£252.20				
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000572	HMRC	PAYE 2 months	£63.00
000573	SLCC	Annual Subscription	£24.50
000574	S Mansfield Clerk	Expenses 2 months	£58.00
000575	S Mansfield Clerk	Annual Pension Employers contribution	£12.40
000576	Warslow Village Hall	Hire of Room for Meetings	£90.00
Total Expenditure			£3852.83

The Clerk was requested to send a letter thanking the Warslow Gala Committee for the donation of £600 towards the defibrillator installations.

The Clerk was requested to reclaim the VAT outgoing on the defibrillators.

Agenda item 15

Date and time of next meeting

Minute
19/03/18/15

Next meeting date and time was agreed as Monday 21st May, 2018 at 7.30pm Warslow Village Hall but this subsequently, has had to be changed to 22nd May 2018.

Meetings for the rest of the year were agreed as July 23rd, Sept 17th, Nov 19th.

The meeting was closed at 21:40 hours.

Agenda item 16

Confidential information

Minute
19/03/18/16

Can be discussed by Contacting The Chair, Councillor Amy Wardman.

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