

These minutes are draft until approved by the Parish Council.

WARSLOW & ELKSTONES Parish Council

Minutes of the Parish Council Meeting held Monday 18th September 2017

Present: Parish Councillors - Cllr. Amy Wardman (Chair), Cllr Jane Prince Cllr. Charles Barker, Cllr. Stuart Gould, Cllr Ian Astle.

Members of the Public from Peak District National Park Authority.

S. Mansfield (Clerk of Warslow & Elkstones Parish Council).

Agenda item 1	Attendance Register, Apologies, Public Attendees
Minute 18/09/17/01	All Parish Councillors were present and signed the attendance register with the exception of Councillors Lee Wilson and Doug Titley who had given apologies prior to the meeting.
Agenda item 2	Variation of Order of Business
Minute 18/09/17/02	None
Agenda item 3	Declarations of Member's Interests & Declarations of pecuniary interests
Minute 18/09/17/03	Mr Ian Astle declared an interest in Planning Application NP/SM/0717/0730, being an application from his brother in law.
Agenda item 4	Determination of Confidential Items
Minute 18/09/17/04	None
Agenda item 5	Minutes of the meeting held 17th July 2017
Minute 18/09/17/05	The minutes of the previous meeting held on 17th July 2017 were reviewed and accepted as an accurate record of proceedings. Proposed Stuart Gould seconded Charles Barker
Agenda item 6	Matters arising from these minutes
Minute 18/09/17/06	None
Agenda item 7	Public speaking
Minute 18/09/18/09	Chris Manby and Tim Robinson addressed the meeting regarding proposed developments at Pump Farm; premises to be used as an office, workshop and machinery storage and will still be viable as a 120 acre suckler herd enterprise. There will be no increase in employment opportunities at this stage. Spring Bank Farm has now been let.
Agenda item 8	Managed Works
Minute 18/09/17/08	1) The Parish Councillors reviewed the works carried out by the lengthsman. Mr Andrew Hall attended for part of the meeting. It was agreed that his work would be to perform; Grass Mowing – April to October Sweep leaves – October to December Wash signs and cut grass on kerbs – April to September (such work to be done at the discretion of the lengthsman with special events at the Village Hall or Church to be kept in mind so that the village is tidy for those events)

	<p>Payments to the lengthsman would be at the current rate until the next precept setting could accommodate changes to the rate. The Parish is now responsible for all lengthsman costs.</p> <p>Mr Hall's hours would be calculated at 104.5 hours at a rate of £8.05 = £841.23 and fuel expenses at 7 x £7.00 containers of fuel =£49.00</p> <p>Total payment £890.23</p> <p>Mr B. Slack was unable to attend the meeting due to a prior commitment. Parish Councillors agreed that Mr Slack should be asked to continue doing the same asks as he currently undertakes, again at the same rate, until the precept is next set and changes to his payments can be planned.</p> <p>Total Payment made £374.40</p>
<p>Agenda item 9</p>	<p>Highways</p>
<p>Minute 18/09/17/09</p>	<p>9.1) From the top of Warslow village to the junction at the Mermaid the white lines, lost when road was resurfaced have not been restored.</p> <p>9.2) Trees not trimmed at Elkstones turning off the B5053.</p> <p>9.3) The cattle grid in Breech Rad has rotting wood and is broken. It is the first cattle grid from the Elkstones end of the lane.</p> <p>9.4) The recent repair at the Junction of b5054/B5053 is already breaking up.</p> <p>9.5) The Cattle Grid is flooding on the Warslow to Mermaid Road.</p> <p>9.6) At the Junction of the B5053 and the Leek Road there is an inspection cover which lifts during heavy rains.</p>
<p>Agenda item 10</p>	<p>Policies and Procedures</p>
<p>Minute 18/09/17/10</p>	<p>10.1) The specification of the work done by Lengthsman was reviewed.</p> <p>The original specification was established under the scheme when it was funded by The Peak District National Park Authority Staffordshire County Council Staffordshire Moorlands District Council and the Warslow and Elkstones Parish Council.</p> <p>The scheme was administered by the Parish Council making payments to the lengthsman and either simultaneously or subsequently reclaiming parts of these payments from the other three public bodies participating in the scheme. The Parish Council was obliged to have the lengthsman complete complex timesheets to assure the other three funding bodies that work had been completed to each set of specifications and provide evidence to support the claims of the Parish Council for reimbursement of the funds. The Peak park were the first to drop out of the scheme creating administrative difficulties and leaving the Parish Council to fill the funding gap. The Staffordshire County Council also dropped out last year and the Staffordshire Moorlands District Council are currently undecided as to how long they will be prepared to fund the scheme. This situation effectively leaves the Warslow and Elkstones Parish Council to self fund the scheme and</p>

	<p>if the Staffordshire Moorlands does continue to provide a small amount of funding into 2018 this would have to be considered a bonus to the Parish Council. The uncertainty over how long this will continue leaves the Parish Council needing to set a precept for 2018/19 that covers the complete costs of the lengthsman scheme.</p> <p>Accordingly, Parish Councillors concluded that the specification of the works, established jointly by the participating and funding bodies was no longer applicable. The Parish Council in consultation with the Residents of the Parish should establish a new specification of work and a rate of payment to the lengthsman. Parish Councillor Charles Barker, who used to provide the lengthsman services some years ago, is well placed to advise and set out a schedule of work for the current lengthsman.</p>																
<p>Agenda item 11</p>	<p>Planning</p>																
<p>Minute 18/09/17/11</p>	<p>11.1) No response prior to the meeting had been made.</p> <p>11.2) NP/SM/0717/0730 Fair View Farm Warslow Road Butter ton Moor. Parish Councillor Ian Astle left the room during these discussions. It was, however, determined that this property was outside the Warslow & Elkstones Parish boundary and therefore the Parish Council had no comment.</p> <p>11.3) Decisions received were read out to the meeting.</p> <p>11.3.1) New York Farm decision noted.</p>																
<p>Agenda item 12</p>	<p>Chairperson's Announcements</p>																
<p>Minute 18/09/17/12</p>	<p>12.1 The Chair gave a report on Warslow Hall</p>																
<p>Agenda item 13</p>	<p>Updates from the Clerk</p>																
<p>Minute 18/09/17/13</p>	<p>13.1) The duration of the lengthsman scheme funding from Staffordshire Moorlands District Council could not be confirmed.</p> <p>13.2) The insurance for the Village Hall was discussed and it was resolved to ask the Village Hall management committee for the costs of insurance of the village hall so that the amount could be included in the precept request.</p> <p>13.3) Sources of extra funding for the defibrillator were discussed and the clerk was requested to contact Ruth Wilson of Supporting Staffordshire and the First Responders Group. The plan to obtain and install a defibrillator should be mentioned in the newsletter.</p>																
<p>Agenda item 14</p>	<p>Finance</p>																
<p>Minute 18/09/17/14</p>	<p>1) The Clerk reported that the bank balances stand at; Business Reserve Account £5151.45 at 31st August 2017 Current Account £0.00 at 31st August 2017</p> <p>Monies received since last financial report.</p> <table border="1" data-bbox="233 1821 1311 2033"> <thead> <tr> <th>DATE</th> <th>Received from</th> <th>Remittance Advice</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>14/07/2017</td> <td>SMDC</td> <td>Lengthsman Scheme</td> <td>£200.00</td> </tr> <tr> <td>31/07/2017</td> <td>NatWest Bank</td> <td>Interest</td> <td>£0.05</td> </tr> <tr> <td>31/08/2017</td> <td>NatWest Bank</td> <td>Interest</td> <td>£0.04</td> </tr> </tbody> </table> <p style="text-align: right;">Total Income £200.09</p>	DATE	Received from	Remittance Advice	Amount	14/07/2017	SMDC	Lengthsman Scheme	£200.00	31/07/2017	NatWest Bank	Interest	£0.05	31/08/2017	NatWest Bank	Interest	£0.04
DATE	Received from	Remittance Advice	Amount														
14/07/2017	SMDC	Lengthsman Scheme	£200.00														
31/07/2017	NatWest Bank	Interest	£0.05														
31/08/2017	NatWest Bank	Interest	£0.04														

These minutes are draft until approved by the Parish Council.

The Parish Councillors reviewed the liabilities and cheque payments.
All the following payments were agreed and cheques issued.

Cheque No	Payee	Item	Amount
000549	S Mansfield Clerk	Salary 2 months	£252.20
000550	HMRC	PAYE 2 months	£63.00
000551	S Mansfield Clerk	Expenses 2 months	£58.00
000552	EA Fitzgibbon	Internal Audit	£75.00
000553	DM Payroll Services	Payroll administration 6 months	£31.50
000554	Peak Park Parishes Forum	Annual Subscription	£12.00
000555	Mather Jamie	Annual ground rental	£5.00
000556	Andrew Hall	Lengthsman scheme	£890.23
000557	Brian Slack	Lengthsman scheme	£374.40
000558	Quantic IT	Transparency scheme funded computer/printer	£374.97
Total Expenditure			£2136.30

Agenda item 15

Date and time of next meeting

Minute
18/09/17/15

Next meeting date and time was agreed as
Monday Nov 20th, 2017 at 7.30pm Warslow Village Hall.
The meeting was closed at 22:10 hours.

Agenda item 16

Confidential information

Minute
18/09/17/16

Can be discussed by Contacting The Chair, Councillor Amy Wardman.