WARSLOW & ELKSTONES Parish Council

**Minutes of the Parish Council Meeting held Monday 17th July 2017**

Present: Parish Councillors - Cllr. Amy Wardman (Chair), Cllr. Charles Barker, Cllr. Stuart Gould, Cllr. Douglas Titley, Cllr. Lee Wilson.

Councillor Teresa Riley of Staffordshire Moorlands District Council

Members of the Public Ruth Wilson of Supporting Staffordshire, Mr Ian Astle, Mr Ian Perry

**S. Mansfield (Clerk of Warslow & Elkstones Parish Council).**

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| **Agenda item 1** | Attendance Register, Apologies, Public Attendees |
| **Minute 17/07/17/01** | All Parish Councillors were present and signed the attendance register with the exception of Councillor Jane Prince who had given apologies at the previous meeting. There were two requests for public speaking from Ruth Wilson and Teresa Riley. Mr Ian Astle was present to be interviewed for the vacant position of Parish Councillor and Mr Ian Perry was present having expressed an interest in becoming a member of the Parish Council at some time in the future.  |
| Agenda item 2 | **Variation of Order of Business** |
| **Minute 17/07/17/02** | The Chair made variations to the order of business to make it more practical for public speakers to complete and withdraw from th emeeting prior to confidential items being taken. |
| Agenda item 3 | **Declarations of Member's Interests Declarations of pecuniary interests**  |
| **Minute 17/07/17/03** | Mr Ian Astle declared an interest in Planning Application NP/SM/0617/0601 Bagshaw Cottage Elkstones Longnor Proposed two storey extension and erection of conservatory. |
| Agenda item 4 | Interview of candidate for vacant Parish Council member |
| **Minute 17/07/17/04** | Mr Ian Astle was interviewed by the Parish Council and asked to withdraw from the meeting whilst his application was discussed. Parish Councillors voted unanimously to accept his application. Councillor Astle took up his place on the Parish Council. |
| **Agenda item 5** | **Determination of Confidential Items** |
| **Minute 17/07/17/05** | Discussions regarding Councillor Lee Wilson were deemed confidential by the chair and members of the public were requested to withdraw from the meeting during these discussions. Councillors had received queries from residents as to whether it was correct for Councillor Wilson to remain as a member of the Parish Council whilst not being resident in the village. The Clerk had taken advice from the SLCC (Society of Local Council Clerks) who had confirmed that it is perfectly acceptable for a Parish Councillor, having become a member of the Council whilst resident in the Parish, to move home and be resident outside the Parish, at least until the date of the next official election, currently planned for May 2019. |
| Agenda item 6 | **Minutes of the meeting held 15th May 2017 & matters arising from these minutes** |
| **Minute 17/07/17/06** | The minutes of the previous meeting held on 15th May 2017 were reviewed and it was noted that the financial section required an update. The Clerk was requested to do this and present the minutes for approval at the next meeting. |
| **Agenda item 7** | **Public speaking** |
| **Minute 17/07/17/07** | 1) Ruth Wilson addressed the meeting, explaining the facilities and funds available via the South-West Peak Landscape Partnership. Details are now posted on the website [www.warslowandelkstones-pc.org](http://www.warslowandelkstones-pc.org/)2) Teresa Riley addressed the meeting regarding the proposal to erect a mobile telephone mast near Pump Farm. This was discussed by the meeting and it was resolved that Councillor Riley should inform the company proposing the project that the Warslow and Elkstones Parish Council has no objections and hopes that the mobile phone coverage can be improved for the safety and convenience of all. Parish Councillors requested that Councillor Riley arrange a wreath for Remembrance Sunday. |
| Agenda item 8 | **Managed Works** |
| **Minute 17/07/17/08** | 1) The Parish Councillors would like to have a review of the works carried out by the lengthsman. This item to be included on the next agenda. |
| Agenda item 9 | **Highways** |
| **Minute 17/07/17/09** | 1) Parish Councillors noted that there were supposed to be chevrons (sharks teeth) painted on the road just before the 30mph speed restriction signs on the approaches to the village. However, these were not done at the time the 30mph signs were erected as the road was due to be resurfaced. That work is now done but the chevrons have not yet been painted.2) Vehicles approaching the junction of the B5053 and Quarter Lane in Warslow cannot see that there is a junction because there is no warning sign. Parish Councillors have seen that this confusion is causing vehicles to try to overtake turning vehicles.3) The grid is blocked outside the Church and there are several other blocked in the village.4) Tree growth on the junction of the B5053 and the turning into Lower Elkstones has reduced the visibility at that junction. |
| Agenda item 10 | **Policies and Procedures** |
| **Minute 17/07/17/10** | Audit documents have been submitted to the External Auditor. It was necessary to resubmit figures for the 2016 year end as it was found that payments to the Lengthsman who operate as subcontractors, had been recorded as staff payments in that years accounts. Councillors were shown the documents prepared by accountant Liz Fitzgibbon clarifying the restated figures for 2016 YE.  |
| Agenda item 11 | **Planning** |
| **Minute 17/07/17/11** | 1) [NP/SM/0517/0529](https://pam.peakdistrict.gov.uk/?r=NP%2FSM%2F0517%2F0529&q=warslow&s=0) [Keg Cottage Leek Road Warslow](https://pam.peakdistrict.gov.uk/?r=NP%2FSM%2F0517%2F0529&q=warslow&s=0)  Section 73 - Removal of condition 4 - on NP/SM/1116/1116  Registered on - 07 Jun 2017The Clerk on the instructions of the Chair had already registered no objections with the PDNPA prior to the meeting. (The time period for comment would have expired prior to the date of the meeting)2.1 [NP/SM/0617/0601](https://pam.peakdistrict.gov.uk/?r=NP%2FSM%2F0617%2F0601&q=elkstones&s=0) [Bagshaw Cottage Elkstones Longnor](https://pam.peakdistrict.gov.uk/?r=NP%2FSM%2F0617%2F0601&q=elkstones&s=0) Proposed two storey extension and erection of conservatory Registered on - 09 Jun 2017Councillor Astle withdrew from the meeting during the discussion of this item. The Clerk was instructed to register the following comment with the PDNPA “*The Parish Council has no objections to this application.”*2.2) [NP/SM/0617/0595](https://pam.peakdistrict.gov.uk/?r=NP%2FSM%2F0617%2F0595&q=onecote&s=0) [New York Farm Beech Road Onecote](https://pam.peakdistrict.gov.uk/?r=NP%2FSM%2F0617%2F0595&q=onecote&s=0) Change of use of land and buildings from agriculture to a mixed equine/agricultural/psychotherapy use with operational development comprising the formation of a ménage, erection of stables and conversion of a barn into self catering short stay residential accommodation.  Registered on - 20 Jun 2017The Clerk was instructed to register the following comment with the PDNPA;*“The Parish Council has no objections to this application provided the two residents mentioned on Page 11, marked Certificate B, attached to the application, also register no objections”.*2.3) [NP/SM/0717/0685](https://pam.peakdistrict.gov.uk/?r=NP%2FSM%2F0717%2F0685&q=0717%2F0685&s=0) [Royledge Farm Beech Road Onecote](https://pam.peakdistrict.gov.uk/?r=NP%2FSM%2F0717%2F0685&q=0717%2F0685&s=0) Proposed demolition of an attached former agricultural building and replacement with a two storey residential, attached first floor annex with a domestic and agricultural equipment store under the farmhouse. Plus the proposed demolition of a detached mixed use agricultural / domestic storage building and replacement with a three car domestic garageRegistered on - 11 Jul 2017The Clerk was instructed to register the following comment with the PDNPA “*The Parish Council has no objections to this application.”*3) Decisions received were read out to the meeting. |
| Agenda item 12 | **Chairperson's Announcements** |
| **Minute 17/07/17/12** | The Chair informed the meeting that the Village Hall management committee had requested her to rejoin them and that she would be attending the next meeting of that committee. |
| Agenda item 13 |  **Updates from the Clerk** |
| **Minute 17/07/17/13** | 1) Lengthsman scheme – Councillors requested that the lengsthman be asked to attend the next meeting for discussions on how the lengthsman scheme should be managed.2) Correspondence re Village hall – The Village Hall Committee is asked to submit the insurance documents in good time this year so that the Parish Council can take appropriate actions.3) Defibrillator – Councillor Lee Wilson to identify what needs to be done next to obtain the defibrillator from Community First Responders..4) The blockage in the Water Troughs has been cleared by the kind efforts of Mr David Gordon and Councillor Doug Titley awaits the return of the trough door keys.5) Warslow Village Playground. No updates this meeting. 6) Now filled by Councillor Ian Astle.7) The Clerk reported that the Parish Council was in compliance with the new regulations imposed by The Pensions Regulator and that payments into this scheme would be made by the Clerk and reclaimed from the Parish Council as one sum at the year end. This financial year the payments would be 1% of Clerk salary for approximately half the year and would be likely to amount to approximately £10 in this year.8) The Clerk and Chair reported that, after a difficult set of communications, they now had made good progress with the Adopt a Kiosk scheme and the Chair has signed a contract and the Parish Council have paid £1 to purchase the Warslow telephone kiosk....but now awaiting final confirmation from BT. |
| Agenda item 14 | **Finance** |
| **Minute 17/07/17/14** | 1) The Clerk reported that the bank balances stand at;Business Reserve Account £5325.56 at 30th June 2017Current Account £0.00 at 30th June 2017 **Monies received since last financial report.**

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| DATE | Received from  | Remittance Advice | Amount |
| 31/05/2017 | NatWest Bank | Interest | £0.06 |
| 30/06/2017 | NatWest Bank | Interest | £0.04 |

 Total Income £0.10The Parish Councillors reviewed the liabilities and cheque payments already issued between meetings to B. Slack and BT.All the following payments were agreed and a further cheque issued.

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| Cheque No | Payee | Item | Amount |
| 000546 | B Slack | Lengthsman scheme |  £61.90 |
| 000547 | BT | Warslow telephone kiosk | £1.00 |
| 000548 | S Mansfield Clerk | Salary & PAYE 2 monthsExpenses 2 months |  £315.20 £58.00 |

 Total Expenditure £436.10 |
| Agenda item 15 | **Date and time of next meeting** |
| **Minute 17/07/17/15** | Next meeting date and time was agreed as Monday Sep 18th, 2017 at 7.30pm Warslow Village Hall.All meeting dates for 2017 are proposed as followsNov 20thThe meeting was closed at 22:20 hours. |
| Agenda item 16 | **Confidential information** |
| **Minute 17/07/17/16** | Can be discussed by Contacting The Chair, Councillor Amy Wardman. |