WARSLOW & ELKSTONES Parish Council

**Minutes of the Parish Council Meeting held Monday 15th May 2017**

Present: Parish Councillors - Cllr. Amy Wardman (Chair), Cllr. Charles Barker, Cllr. Stuart Gould, Cllr. Douglas Titley, Cllr. Jane Prince.

**S. Mansfield (Clerk of Warslow & Elkstones Parish Council).**

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| **Agenda item 1** | Attendance Register, Apologies, Public Attendees |
| **Minute 15/05/17/01** | All Parish Councillors were present and signed the attendance register. Councillor Lee Wilson had sent apologies but, due to a communication error, these had not been received by the Clerk until after the meeting. |
| Agenda item 2 | **Variation of Order of Business** |
| **Minute 15/05/17/02** | None. |
| Agenda item 3 | **Declarations of Member's Interests Declarations of pecuniary interests and code of conduct** |
| **Minute 15/05/17/03** | None |
| **Agenda item 5** | **Determination of Confidential Items** |
| **Minute 15/05/17/05** | No confidential items. |
| Agenda item 6 | **Minutes of the meeting held 20th March 2017 & matters arising from these minutes** |
| **Minute 15/05/17/06** | The minutes of the previous meeting held on 20th March 2017 were reviewed and approved. Proposed Cllr Jane Prince, Seconded Cllr Stuart Gould.  It was noted that the grant had been applied for. The Clerk was requested to ask previous Clerk , Angeline Titterton, about the minutes re Honeysuckle Cottage. |
| **Agenda item 7** | **Public speaking** |
| **Minute 15/05/17/07** | None |
| Agenda item 8 | **Managed Works** |
| **Minute 15/05/17/08** | 1)It was noted that Mr A. Hall and Mr B. Slack had completed and submitted time sheets promptly to ensure that the Parish Council could reclaim the funding in the short time frame available to do so. This completes the funding cycle from Staffordshire County Council and there will be no more involvement by SCC in the Lengthsman Scheme. Staffordshire Moorlands District Council have committed to two payments of £200 each in the current financial year , after which the support from them will be reviewed.  2 ) There was a review of the works undertaken by the lengthsmen to ensure that the Parish Council is paying for works that it requires and SMDC continues to pay for the work that it requires. It was resolved that Councillor Stuart Gould would examine the work performed by the lengthsman on a monthly basis and report back to the next meeting to enable a proper discussion regarding value for money for the residents of the Parish. |
| Agenda item 9 | **Highways** |
| **Minute 15/05/17/09** | 1) The B5053 near Shayside Farm still has a rough and potholed surface.  2) There are also road surface problems at the Elkstones turning nearby.  3) The road surface is in poor condition at the junction of the B5053 and the B5054 (note fault awaiting repair by SCC from earlier report). |
| Agenda item 10 | **Policies and Procedures** |
| **Minute 15/05/17/10** | Audit documents are ready for sending to Internal Auditor. |
| Agenda item 11 | **Planning** |
| **Minute 15/05/17/11** | 1)  2.2) NP/SM/0517/0452 The Barn Elkstones. The meeting resolved that this application should be approved as it is preserving a good barn building and bringing it up to a condition to be used for a valid economic purpose.  3) Decisions received were read out to the meeting. |
| Agenda item 12 | **Chairperson's Announcements** |
| **Minute 15/05/17/12** | The Chair informed the meeting that there had been a question from a resident regarding the sale and future use of the Greyhound Inn, Warslow. The Clerk had already responded to the resident and discussed the concerns, which were communicated to the meeting. Councillors resolved, that whilst being sympathetic to the concerns of the residents, there was nothing that could be done until any formal planning application was made regarding this property. |
| Agenda item 13 | **Updates from the Clerk** |
| **Minute 15/05/17/13** | 1) Lengthsman scheme – Principal Councils invoiced and now awaiting payment.  2) Correspondence re Village hall received prior to previous meeting had been discussed with the Village Hall committee and amounts for hire of Hall and Insurance premium had been discussed and agreed.  3) Defibrillator – no more correspondence.  4) Application fro Transparency Fund Grant – this had been made and approved by Staffordshire Parish Councils Association.  5) Warslow Village Playground. Last month, Thirza Eades was asking for historical information about the proposed site. Cllr Charles Barker pointed out that it used to be part of a football playing field where a successful Warslow team used to train and play. It was recommended that Cllr Barker speak with Thirza and provide any knowledge he has about use of this area and any adjacent areas of land. These facts might help in funding applications.  6) At the time of the meeting no applications had been received. However, one application was received by the Clerk just after the meeting.  7) The Clerk reported that the Parish Council was in compliance with the new regulations imposed by The Pensions Regulator and the the Staging Date was the 1st July 2017 which meant that the scheme would have to be operating by the next meeting. |
| Agenda item 14 | **Finance** |
| **Minute 15/05/17/14** | 1) The Clerk reported that the bank balances stand at;  Business Reserve Account £7135.66 at 30th April 2017  Current Account £0.00 at 30th April 2017  **Monies received since last financial report.**   |  |  |  |  | | --- | --- | --- | --- | | DATE | Received from | Remittance Advice | Amount | | 31/03/2017 | NatWest Bank | Interest | £0.04 | | 19/04/2017 | SPCA | Transparency funding | £374.97 | | 28/04/2017 | SMDC | Precept | £2837.27 | | 30/04/2017 | NatWest Bank | Interest | £0.04 |   Total Income £3212.32  The Parish Councillors reviewed the liabilities. All the following payments were agreed and cheques issued.   |  |  |  |  | | --- | --- | --- | --- | | Cheque No | Payee | Item | Amount | | 000541 | S Mansfield Clerk | Salary & PAYE 2 months  Expenses 2 months | £315.20  £58.00 | | 000542 | B Slack | Lengthsman scheme | £312.50 | | 000543 | A Hall | Lengthsman scheme | £755.00 | | 000544 | Zurich Insurance | Annual Premium | £257.60 |   Total Expenditure £1698.30  2) Annual Governance Statement Approved and minuted  3) Accounting Statements Approved and minuted |
| Agenda item 15 | **Date and time of next meeting** |
| **Minute 15/05/17/15** | Next meeting date and time was agreed as  Monday July 17th, 2017 at 7.30pm Warslow Village Hall.  All meeting dates for 2017 are proposed as follows  Sep 18th Nov 20th  The meeting was closed at 22:20 hours. |
| Agenda item 16 | **Confidential information** |
| **Minute 15/05/17/16** | None. |